



**BELGIAN
DEVELOPMENT AGENCY**

The Belgian development agency, BTC, mobilises its resources and its expertise to eliminate poverty in the world. BTC contributes to the efforts of the international community and works towards a society that provides present and future generations with sufficient resources to build a sustainable and fair world.

Its staff members in Brussels and overseas embody the commitment of the Belgian State and other development partners to international solidarity. They support more than 300 cooperation projects and programmes in some 20 countries in Africa, Asia and Latin America.

In view of the further development of its activities the BTC is currently looking for a (m/f):

International Education Advisor for the Joint Financing Arrangement (JFA) – Palestinian Territory

Ref.: PZA/12/031

Workplace: Jerusalem – possibly Ramallah

Duration of the contract: 24 months

Probable starting date: April 1, 2013

Monthly salary package: between 4.812,92 euro and 6.853,80 euro (this includes the gross monthly salary and the expat benefits: hardship allowance and expat allowance). The salary is calculated, depending on the composition of the family and the number of years of relevant experience.

Project:

Belgium participates to the basket fund 'JFA' in the education sector in Palestine. Through this basket fund, Belgium contributes to the implementation of the Education Development Strategic Plan (EDSP). Along with the financial contribution, Belgium participates actively in the policy dialogue.

These Terms of references are for an education advisor who will follow the JFA operations and provide valuable expertise on education issues to the Belgian Cooperation, the Development Partners and the Palestinian Authority, in particular the Ministry of Education (MoE).

Function:

The education Advisor will work in collaboration with the education Technical Assistants supporting Belgian interventions in this area.

The education advisor will liaise with several actors:

- The BTC resident representative in Jerusalem;



- The Belgian Attaché at the Belgian Consulate in Jerusalem;
- The Palestinian Authority: mainly the Ministry of Education, the Ministry of Higher Education, the Ministry of Planning, the Ministry of Finance, the Ministry of Labour;
- The Joint Financing Partners (JFPs);
- The Development Partners, in particular with those participating to the Education Sector Working Group (ESWG) and the future Technical Working Groups;
- The Technical Assistants of the Belgian Cooperation working in the education sector.

The education advisor will work at the BTC representation under the administrative supervision of the BTC resident representative.

Belgian Cooperation:

- Report to the Attaché and the Budget Support Working Group with regards to programme implementation and policy dialogue, as provided for in the Vademecum for Budget Support;
- Provide technical / policy advice to the Attaché with regards to his positioning on policy issues;
- Report about the opportunity of disbursement of the different Belgian instalments. The adviser will systematically check whether the conditions for disbursement as defined in the Specific Agreement are met. He will then formulate a clear advice to the Attaché in this respect;
- Support capitalisation in order to feed into current and future Belgian interventions through documenting the implementation process and exchanging experience; exchange expertise and programme results with other Belgian actors involved in the education sector and / or in budget support modalities;
- Relate and coordinate with the running Belgian bilateral education projects to formulate advice based on the lessons learned within the projects, to ensure a common position in policy dialogue, to monitor progress of the EDSP and of the Belgian portfolio.

Donor Group:

- Ensure good relations and continuous dialogue with the JFPs;
- Ensure common understanding and common positions with the JFPs;
- Ensure follow-up and analysis of EDSP and JFA implementation and reporting;
- Actively participate in the technical workgroups responsible for the programme follow-up in which the advisor can provide positive contributions;
- Actively participate in the Education Sector Working Group (ESWG) and relevant sub-commission meetings;
- Participate in the organisation of annual sector reviews and field trips;
- Actively support donor coordination towards an active partnership approach to programme follow-up and policy dialogue with the Palestinian authorities.

Programme:

- Upon request of the partners, play a facilitating role with regards to inter and intra-ministerial coordination for the overall Education Sector dialogue;



- Monitor identified risk factors, and constructively collaborate with the partner authorities and JFPs within the programme dialogue and implementation of programmes to mitigate risks, in particular:
 - Pay attention that JFA and EDSP programme implementation shifts towards quality improvement and pay attention to the development of Technical and Vocational Education and Training (priority program 8);
 - Facilitate the improvement of the Monitoring and Evaluation system;
 - Contribute to institutional capacity development at both central and decentralised levels;
 - Ensure exchange and coordination with the management team of the MoE.
- Support the MoE in the elaboration process of the EDSP 2014-1019;
- Facilitate the resolution of bottlenecks, where needed;
- Support coherence and linkage of the JFA with the other Belgian ongoing education projects and other relevant programmes and projects;
- Where possible, take initiative for research and empirical studies in the education sector.

The candidate will be posted at the Ministry of Education and Higher Education.

Profile:

- Master of Arts / Master of Science degree in social sciences, preferably in education sciences and / or economics, public administration;
- 10 years of relevant experience, of which at least 5 in supporting the Education Sector of developing and / or transition countries;
- Knowledge of planning process, budgeting process, and executing process of education strategies;
- Thorough knowledge of (one or more) themes such as teacher training, early childhood care and education, primary education, secondary education, TVET, M&E in education, curriculum development, school infrastructure, and decentralization in education;
- Extensive experience in quality improvement projects in education, such as teacher training strategies, curriculum reforms, decentralisation, etc;
- Experience with a specific Education Sector Budget Support programme or a basket fund and a Sector-Wide Approach in Education is desirable;
- Experience in Monitoring and Evaluation methodologies, including EMIS;
- Knowledge and experience in institutional assessment and capacity building;
- Knowledge and experience in Public Finance Management;
- Demonstrated interpersonal, coordination, negotiation and diplomatic skills; such as positive attitude towards colleagues, team player, good communicator, motivated and able to work with people with a different culture and habits;
- Extensive professional experience in a multicultural context;
- Experience with working in Palestine or the Middle –east or North Africa region is an asset;
- Perfect command of English. Knowledge of French or Dutch. Arabic is an asset.

The shortlisted candidates will be invited to participate in the selection in Brussels.



For security and logistics reasons, BTC is obligated to recruit a Belgian national for this position.

Interested?

Please apply no later than **December 16th 2012**, through our website www.btcctb.org. Use our Standard CV and a letter of motivation to apply. You can find the model of our Standard CV on the Jobs page of our website. If you have any additional questions, don't hesitate to contact us at +32 (0)2/505 18 65.